



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, JULY 7, 2025 at 6:00 P.M.**

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
Chairman Grondin called the meeting to order at 6:00 p.m.
- 2) **Roll Call.**
Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes (absent), Commissioner Zach McKay, Commissioner Victoria O'Malley, and Commissioner Charlotte Salsman.

Also Present
Town Manager Miranda Fisher, Parks and Recreation Manager Shawna Figy and Administrative Clerk Laura Keesler.
- 3) **Pledge of Allegiance**
Vice Chair Faulkner led the Pledge.
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – June 2, 2025
 - b) **Set Next Meeting Date and Time:**
 - 1) Monday, August 4, 2025 at 6:00 p.m.
 - 2) Monday, September 8, 2025 at 6:00 p.m.

Motion was made by Commissioner Salsman to approve the next meeting dates, times, and approve the meeting minutes. Second was made by Commissioner Duncan.

Roll Call:
Chair Grondin: Aye

Vice Chair Faulkner: Aye
Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner Salsman: Aye
Commissioner O'Malley: Aye
Commissioner Hughes: Absent
Motion Passed: 6-0

- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

- 6) **Update on the Sports Complex.** Staff Resource: Town Manager Miranda Fisher and CIP Manager Martin Smith.

CIP Manager Smith provided a presentation on the status updates on the Sports Complex project, covering the Concession Stand/Restroom Building, Promenade, Walkway and Parking Lot, Lift Station, Force Main, Irrigation, Electrical and Landscaping improvements, as well as the construction schedule.

CIP Manager Martin Smith and Public Works Director Ken Krebbs responded to questions from the Commission.

- 7) **Update on the National Fitness Center Campaign.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided information on the funding for the National Fitness Campaign. Staff submitted a request to extend the deadline for when funding needed to be secured for the National Fitness Campaign to November 12, 2025.

Town Manager Fisher responded to questions from the Commission.

- 8) **Update on the Parks and Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy

Parks and Recreation Manager Figy shared that Kimley-Horn and Town staff finalized the Master Plan Logo based on feedback from the Commission.

Parks and Recreation Manager Figy addressed questions from the Commission.

- 9) **Presentation of General Plan Draft Elements: Economic Development, Housing, Cost of Development, and Circulation & Transportation.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided an update on the General Plan.

Town Manager Fisher is encouraging feedback from all Boards and Commissions regarding the available elements: Economic Development, Housing, Cost of Development, and Circulation and Transportation.

Town Manager Fisher answered questions from the Commission.

- 10) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Vice Chairperson Faulkner, Commissioner O'Malley, Commissioner Duncan, and Chair Grondin reported on current events they attended.

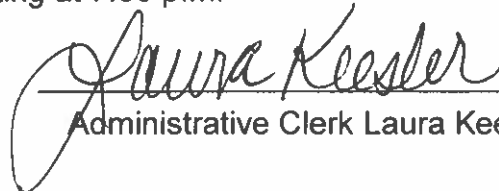
- 11) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks and Recreation Manager Figy reported on upcoming events and answered questions from the Commission.

- 12) **Adjournment**

Chairman Grondin adjourned the meeting at 7:06 p.m.

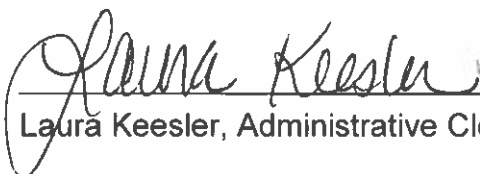

Chair Dave Grondin


Administrative Clerk Laura Keesler

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 7th day of July, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of September, 2025.


Laura Keesler, Administrative Clerk